



**HEREFORDSHIRE COUNCIL – CHILDREN & YOUNG PEOPLE’S DIRECTORATE**

**APPLICATION FOR A PLACE AT A HIGH SCHOOL FOR SEPTEMBER 2009**

Please read the attached notes and the Information for Parent’s Booklet before completing and returning this form. Please ensure that you answer all questions and sign the declaration overleaf.

(Applications to be returned to your child’s primary school **no later than 7<sup>th</sup> November 2008**)

If your child attends an Out-of-County/Independent School, Please return the form to Children & Young People’s Directorate Blackfriars PO Box 185 Blackfriars Street Hereford HR4 9ZR  
**no later than 7<sup>th</sup> November 2008**

**PART A - ABOUT YOUR CHILD**

Child’s Surname ..... First Names.....

Gender: (please tick)  M  F DOB..... Age.....

Child’s Home Address (see attached notes).....

..... Post Code..... Telephone No.....

Present Primary School.....

Has your child any Special Education Needs involving formal statementing under the Education Act 1996, and did he/she require an assessment by an outside professional? Yes/No (please delete as appropriate)

Is your child (or has your child ever been) in care/looked after by Herefordshire Council or any other local authority? Yes/No (please delete as appropriate)

If yes, what is / was the name of the Social Worker and Authority.....

**PART B – YOUR CHOSEN SCHOOL (S)**

**TO INCLUDE ANY VOLUNTARY AIDED AND OUT-OF-COUNTY SCHOOLS (SEE 2 & 3 ON ENCLOSED NOTES)**

If you are applying for a Church place at **The Bishop of Hereford’s Bluecoat School** it will be necessary for you to complete an additional application form which will request more information about your religious commitment. If you are also applying for a place at **St Mary’s RC High School** it will be necessary for you to complete an additional application form. These forms can be obtained by contacting the schools directly and should be completed **in addition** to this form. These forms should be attached to and returned with the SA1.

Even if you wish your child to attend the school provided for your child’s home address, **you must** complete and return this form to ensure that consideration is given for a place for your child. It is advisable to include the school for your catchment area as one of your 3 preferences (see point 11 in enclosed leaflet), as you would have low priority for that school if your first 3 preferences are for other schools and these cannot be met.

**TRANSPORT:** Please refer to the Information for Parents Book Section 7 regarding Transport Entitlement.

**Please show in order, your preference(s) for 3 schools**

	Schools	If applying for an out of county school please state reason
1		
2		
3		

**SIBLINGS -**

Please give full name and date of birth of any brothers and sisters who, in September 2009, will still be attending a school for which you are now applying (see 5a on important notes, enclosed)

Name of Pupil(s) .....DOB .....

Current Form(s).....

School currently attending .....

=====  
If you are not applying for a place on social, medical or compassionate grounds or for a place at The Bishop of Hereford's Bluecoat School or St Mary's RC High School, please go straight to Part E – the declaration.  
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**PART C – APPLYING FOR A PLACE ON SOCIAL, MEDICAL OR COMPASSIONATE GROUNDS**

Complete this section **ONLY** if you are applying for a place on medical, social or compassionate grounds.

(Note: The critical test applied is whether the school that is sought is the only one which can meet the individual pupil's needs).

Do you have any medical, social or compassionate reasons to support any of your preference(s)? YES/NO (please delete as appropriate)

A request for a placement on medical, social or compassionate grounds **will not be considered** unless you attach supporting information, preferably from an independent source – see Section 6.1 of Information for Parents Booklet).

Please give details of information you have attached .....

..... No. of pages attached .....

Please indicate to which high school(s) this supporting information relates to .....

**PART D– APPLYING FOR A PLACE AT THE BISHOP OF HEREFORD'S BLUECOAT SCHOOL / ST MARYS RC HIGH**

Complete this section **ONLY** if you are applying for a church place at The Bishops of Hereford's Bluecoat School or St Mary's RC High School. It will be necessary to complete one of their own church place application forms in **addition** to this SA1form.

Are you applying for any or both of the VA schools named above? YES/NO (please delete as appropriate)

If yes, please state the name of the school(s).....  
(this must be one or both of the school(s) stated overleaf)

Please give details of any additional forms/supporting evidence you have attached .....

..... No. of pages attached .....

Please indicate to which school(s) this supporting information relates to.....

**PART E – THE DECLARATION**

I confirm that the information given in this form is correct and that I have received the **Information for Parents Booklet** and have read the conditions stated on the Important Notes page enclosed with this form. I understand that a place may be lawfully withdrawn if it is proved to have been offered on the basis of a fraudulent or misleading application.

Signed: Parent/Guardian ..... Title: Mr/Mrs/Miss/Ms Date:.....  
(please delete as appropriate)

Please print your full name .....

## IMPORTANT NOTES

To be read in conjunction with the “Information for Parents” booklet

### NOTE 1 – CHANGE OF ADDRESS/WITHDRAWAL OF APPLICATION

**You must immediately notify the Pupil Admissions Office of any change of home address prior to the date of admission as it might affect entitlement to a place at the school.** It would also be very helpful if you could let the Pupil Admissions Office know if you are withdrawing your application following a change of address, or for any other reason.

**Please note: The Council will take very seriously any fraudulent or intentionally misleading application, which could result in a school place being withdrawn.**

### NOTE 2 – LIST OF HEREFORDSHIRE HIGH SCHOOLS

There are 14 High School in the County. They are: Queen Elizabeth High School, Bromyard; Aylestone High School, Hereford; Bishop of Hereford’s Bluecoat School, Hereford; The Hereford Academy (Wyebridge Sports College Hereford); St. Mary’s R.C. High School, Lugwardine; Whitecross High School, Hereford; Kingstone High School; Lady Hawkins’ High School, Kington; The John Masefield High School, Ledbury; The Minster College, Leominster; Fairfield High School, Peterchurch; The John Kyrle High School, Ross-on-Wye; Weobley High School and Wigmore High School.

### NOTE 3 – APPLYING FOR SCHOOLS OUTSIDE THE COUNTY

If you wish to apply for a High School outside the County, e.g. in Worcestershire, Shropshire, Gloucestershire, Monmouthshire or Powys **you must still** fill in the SA1 application form naming the school and its priority order, within your 3 preferences.

### NOTE 4 – THE PROVIDED SCHOOL AND SCHOOL TRANSPORT

The school **provided** for your child’s home address is stated in the enclosed letter, and it is the only one for which transport assistance might be provided.

### NOTE 5 – OTHER NOTES ABOUT ADMISSIONS

- (a) Admission of a child to a school does not guarantee admission of brothers and/or sisters.
- (b) The allocation of places will be undertaken solely by Herefordshire Council, including Voluntary Aided Schools, with an offer being made on 1 March 2009. In addition the Council may also allocate places in schools in other counties, with the agreement of that Local Education Authority.
- (c) Details of the Council’s transport policy are given in the Information for Parents booklet.
- (d) Interviews are not part of the admissions process, even for Church place applications to voluntary aided schools. In no circumstances should interviews be held before a place has been allocated, though it is sensible for parents to visit the school before deciding whether or not to apply.